

**Minutes of the  
COMMISSION ON LOCAL GOVERNMENT  
November 1, 2024  
10:00 am  
Main Street Centre  
600 E. Main Street  
Richmond, VA 23219**

Members Present

Robert Lauterberg, Vice Chair  
Diane Linderman  
Terry Payne (Virtual)  
Edwin Rosado, Chair

Members Absent

Ceasor Johnson

DHCD staff present for all or part of the meeting:

Bryan Horn, Director  
Trisha Lindsey, Policy and Legislative Services Director  
LeGrand Northcutt, Senior Policy Analyst  
Chase Sawyer, Policy and Legislative Services Manager

Call to Order

Mr. Rosado, Chair of the Commission on Local Government, called the regular meeting to order at 10:03 a.m.

Roll Call

The roll was called by Mr. Northcutt. Mr. Northcutt reported that a quorum was physically present.

Prior to the meeting, Mr. Payne had been approved by the Chair, Mr. Rosado, to participate electronically. Mr. Payne participated electronically from his home in Fredericksburg, VA due to a medical condition that prevented his attendance at the meeting.

Approval of Agenda

A motion was made by Ms. Linderman and seconded by Mr. Lauterberg to approve the draft agenda. The motion passed unanimously on a voice vote.

Approval of Minutes

A motion was made by Ms. Linderman and seconded by Mr. Lauterberg to approve the minutes of the Warrenton/Fauquier VSA Oral Presentations on September 16, 2024 with amendments suggested by Mr. Lauterberg. The motion passed unanimously on a voice vote (YEAS: Lauterberg, Linderman, Payne, Rosado; NAYS: None).

A motion was made by Ms. Linderman and seconded by Mr. Lauterberg to approve the minutes of the Warrenton/Fauquier VSA Public Hearing on September 16, 2024 with amendments suggested

by Mr. Lauterberg. The motion passed unanimously on a voice vote (YEAS: Lauterberg, Linderman, Payne, Rosado; NAYS: None).

A motion was made by Mr. Lauterberg and seconded by Ms. Linderman to approve the minutes of the September 17, 2024 regular meeting with amendments suggested by Mr. Lauterberg. The motion passed unanimously on a voice vote (YEAS: Lauterberg, Linderman, Payne, Rosado; NAYS: None).

Public Comment

Mr. Rosado opened the floor for public comment. After seeing no speakers, Mr. Rosado closed public comment.

Staff's Report

Mr. Northcutt updated the Commission on a boundary line adjustment between the Town of Rocky Mount and Franklin County, the status of efforts by the City of Williamsburg and James City county to keep their consolidated school system, and a potential economic growth sharing agreement between Spotsylvania County and Caroline County that may be filed with the Commission in the near future.

Mr. Horn provided additional comments on the potential economic growth sharing agreement and indicated staff's availability to the commissioners as the case progresses.

Mr. Northcutt provided additional information in response to questions about the Rocky Mount/Franklin boundary line adjustment.

Approval of  
Warrenton/Fauquier VSA  
Report

Mr. Northcutt presented the report on the Voluntary Settlement Agreement between the Town of Warrenton and Fauquier County and discussed changes that staff made in response to feedback from the commissioners.

A motion was made by Mr. Lauterberg and seconded by Ms. Linderman to adopt the report on the Voluntary Settlement Agreement between the Town of Warrenton and Fauquier County subject to the correction of typographical errors identified by Mr. Lauterberg. The motion passed unanimously on a voice vote (YEAS: Lauterberg, Linderman, Payne, Rosado; NAYS: None).

City of Emporia Update

Mr. Northcutt informed the commissioners that the City of Emporia is hosting three informational sessions on reversion geared towards its citizens that will be open to the public in the coming weeks. Mr. Northcutt stated that he would provide the commissioners with the exact dates and times.

Regulatory Items

Mr. Northcutt updated the Commission on the status of the proposed stage for the regulatory reduction action and the SB645 Emergency/NOIRA action, both of which were still undergoing executive branch review.

Mr. Northcutt answered questions from commissioners about the immediate effect of the SB645 regulations becoming effective. Mr. Northcutt noted that once the regulations become effective, the regulations are not applicable to the Commission until the Governor and the Auditor of Public Accounts take steps in accordance with State Code Section 15.2-2512.1 to initiate Commission oversight and review.

2024 Cash Proffer Survey and Report

Mr. Northcutt presented the results of the 2024 Cash Proffer Survey and Report. Mr. Northcutt recommended that the report be approved subject to an update to the second chart in the appendix.

The Commission discussed the prevalence of non-cash proffers in Virginia and requested staff contact industry representatives for additional resources and information.

A motion was made by Mr. Lauterberg and seconded by Ms. Linderman to approve the 2024 Cash Proffer Report subject to amendments recommended by staff. The motion passed unanimously on a voice vote (YEAS: Lauterberg, Linderman, Payne, Rosado; NAYS: None).

Commemorative Resolutions for Outgoing Commissioners and Staff

The Commission presented a resolution commemorating Ms. Linderman for her 10 years of service to the Commission as a commissioner. Mr. Lauterberg moved and Mr. Payne seconded to approve the resolution and present it to Ms. Linderman at the January 2025 meeting of the Commission. The motion passed unanimously on a voice vote with one abstention (YEAS: Lauterberg, Payne, Rosado; NAYS: None; ABSTAIN: Linderman).

The Commission presented a resolution commemorating Grace Wheaton for her service to the Commission as a Senior Policy Analyst. Ms. Linderman moved and Mr. Lauterberg seconded to approve the resolution and present it to Ms. Wheaton at the January 2025 meeting of the Commission. The motion passed unanimously on a voice vote (YEAS: Lauterberg, Linderman, Payne, Rosado; NAYS: None).

2025 Schedule of Regular Meetings

Mr. Northcutt presented the proposed schedule of regular meetings for 2025. Commission staff recommended meeting on the first Friday of every odd month, with the exception of the meeting on July 13.

Mr. Lauterberg suggested amending the schedule to have the May meeting on May 9. He subsequently moved to adopt the schedule as amended. The motion was seconded by Mr. Payne and passed unanimously with one abstention (YEAS: Lauterberg, Payne, Rosado; NAYS: None; ABSTAIN: Linderman).

Other Business

There was no other Commission business.

Adjournment

A motion was made by Ms. Linderman and seconded by Mr. Lauterberg to adjourn the meeting of the Commission; The motion passed unanimously on a voice vote (YEAS: Lauterberg, Linderman, Payne, Rosado; NAYS: None). The meeting adjourned at 11:30 a.m.